

DOZUKI

How to Win the Work Instruction World Series

Written By: Dozuki System



INTRODUCTION

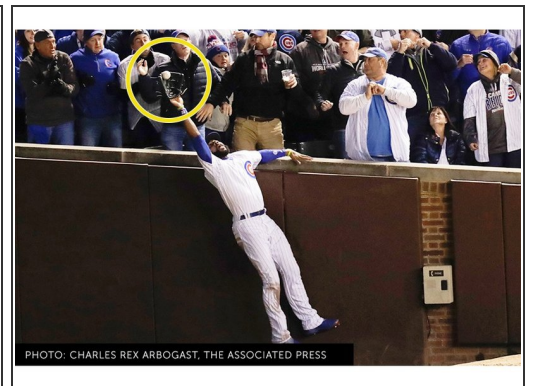
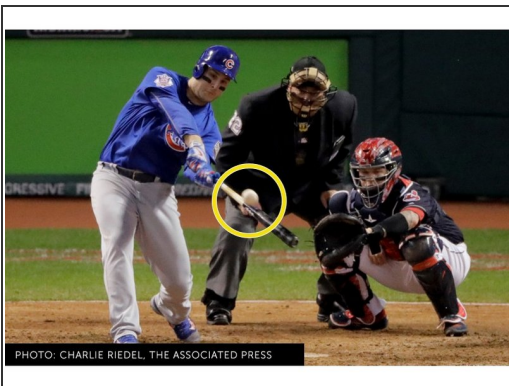
It took the Chicago Cubs 7 games to make history by winning the World Series for the first time in 108 years. Dozuki wants to help you make history at your company with these 7 game-changing steps.

Step 1 — Avoid Walls of Text



- Long paragraphs of text take longer to understand -
 - Especially for non-English speaking employees.
- Front-load the useful details.
 - Assume that your reader is not going to slog through an entire paragraph.

Step 2 — Include Clear Photos



- Photos help promote consistency and prevent confusion.
- Work instruction tools like Dozuki have built-in markup tools to quickly add notations on an image.
 - They allow you to highlight key details—like individual screws or special components.

Step 3 — Use Videos



- People are drawn to instructional videos.
- YouTube is now the internet's default how-to authority for everything from computer repair to equipment setup to physics.
- Videos help you quickly demonstrate movements that cannot be captured in a still image, like rotation.

Step 4 — Make It Easy to Search



- Information should be easy to find, no matter how you choose to publish.
 - End users hate flipping or scrolling through hundreds of pages to find the one instruction they need.
- To provide the best search-ability, Dozuki uses Amazon Web Services to index every document's title, subtitles, and body text.

Step 5 — Implement Version Control



- Digital work instructions allow users to instantly receive updates of new versions, archive old ones, and restrict access based on user permissions.
- Make sure teams are working from the right document, every time.

Step 6 — Use Data for Continuous Improvement



- Dozuki allows for data capture which means you can track:
 - Employee performance
 - Process and cycle times
 - Product quality and critical allowances
- Consider hiring Theo Epstein.

Step 7 — Document the Dozuki Way



- If you are ready to make your own work instructions history, [schedule a free demo](#) to see Dozuki in action!