



# How to Create a Category

This guide demonstrates how to create a category page.

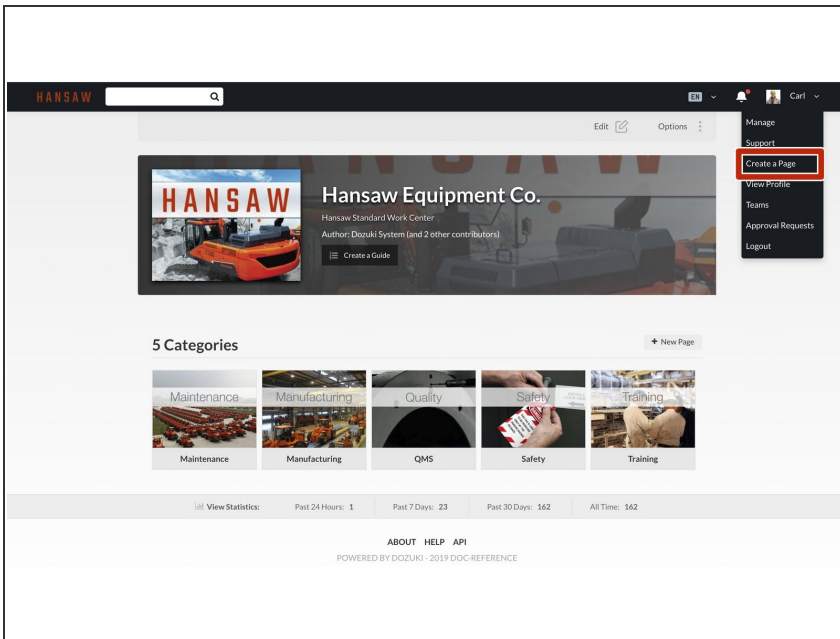
Written By: Dozuki System



# INTRODUCTION

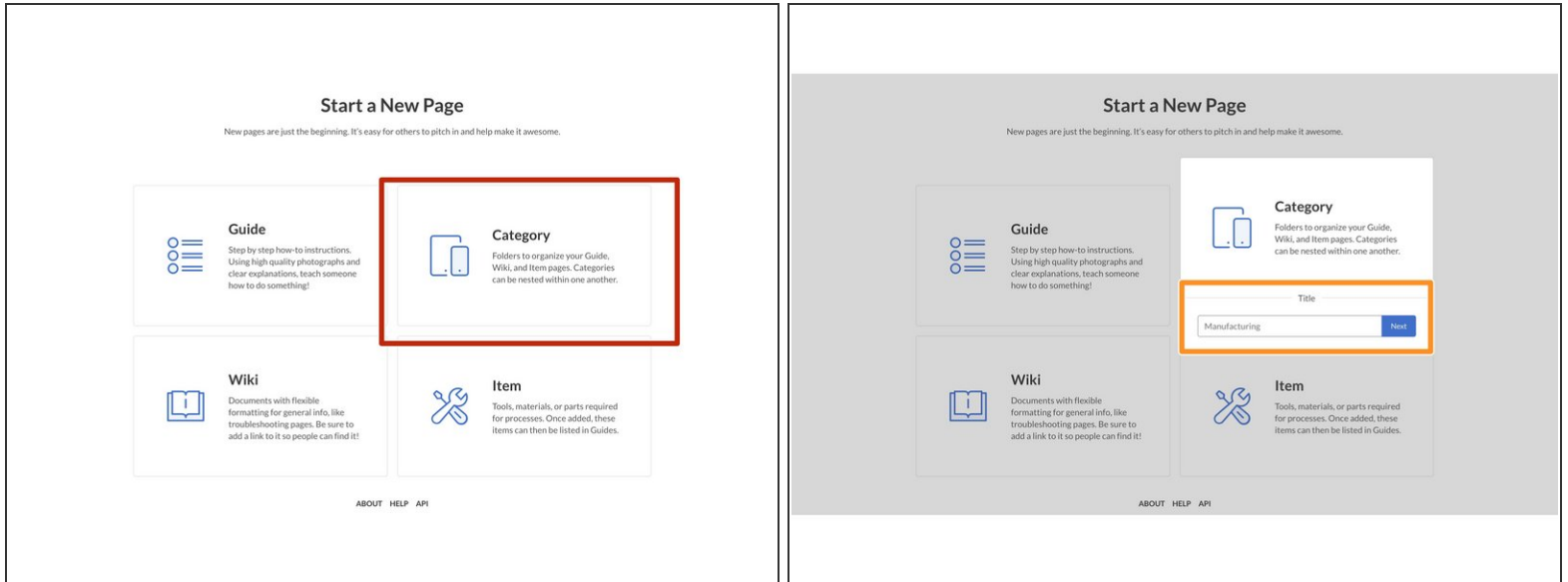
This guide demonstrates how to create a category page.

## Step 1 — Open Your User Menu



- Click on your name on the right of the site header and select **Create a Page** from the drop-down menu.

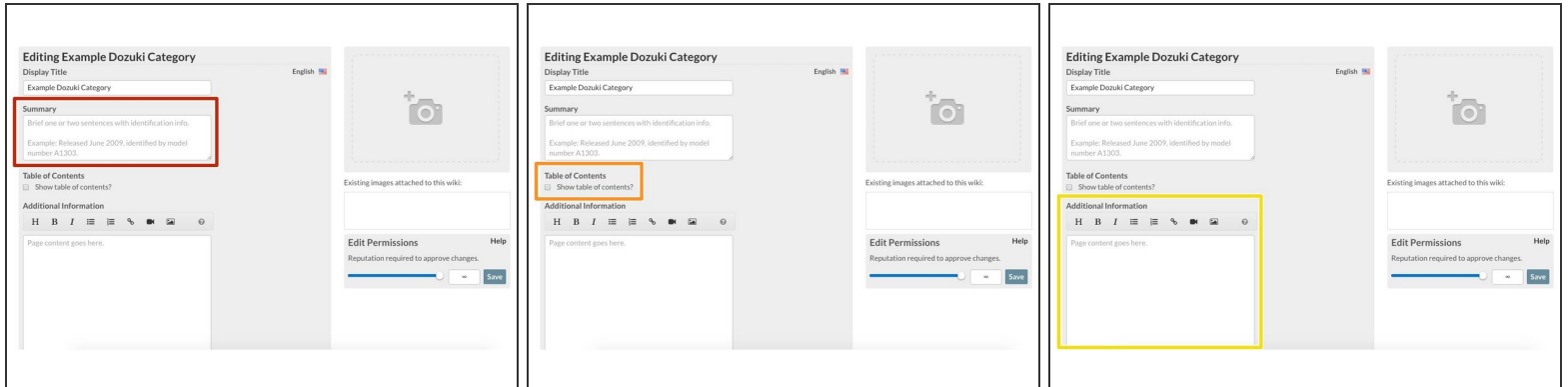
## Step 2 — Start a New Category Page



- Select **Category** from the page options list.
- Enter the **Title** for the new category page.

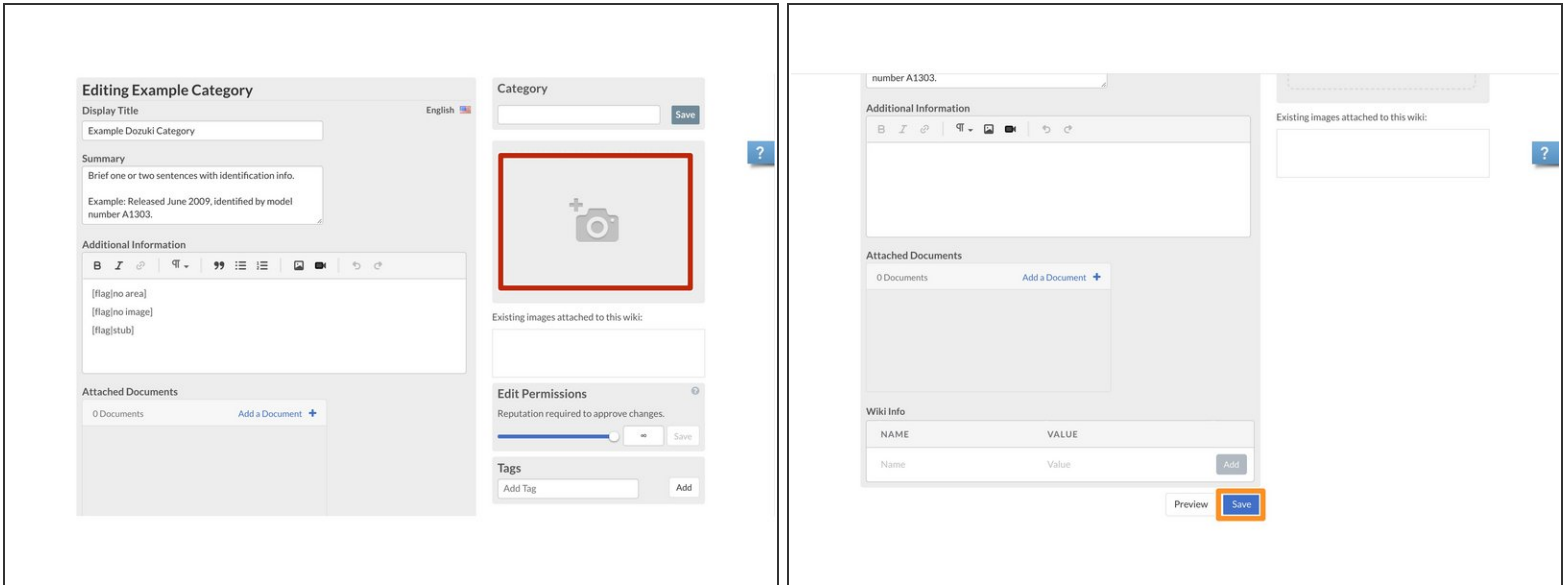
⚠ Choose the title carefully. Once you create your Category page, you can change the **Display Title**; however, the name you select now will be the permanent page title that will always appear in the page URL.

## Step 3 — Add Page Content



- Add a **Summary** for the page.
  - ❗ This text will appear in the top banner displayed on the page. It also helps with the site's Search Engine Optimization.
- Check the **Table of Contents** box to add a table of contents.
  - ❗ If this box is checked, the table of contents will be automatically generated by the headers you add in the **Additional Information** field.
- Add any **Additional Information** to your category page.

## Step 4



The first screenshot, titled "Editing Example Category", shows the category editing interface. It includes fields for "Display Title" (Example Dozuki Category), "Summary" (Brief one or two sentences with identification info. Example: Released June 2009, identified by model number A1303.), "Additional Information" (with a rich text editor), "Attached Documents" (0 Documents), "Edit Permissions" (Reputation required to approve changes), and "Tags" (Add Tag). A red box highlights the "Category" header area, and a blue question mark icon is visible next to it.

The second screenshot shows the "Additional Information" section with a rich text editor. Below it is the "Attached Documents" section (0 Documents). At the bottom, there is a "Wiki Info" table with columns "NAME" and "VALUE", and a "Save" button highlighted with an orange box.

- Add a header image using the [Media Manager](#).
- ✎ Review the [Parts of a Category](#) page to better understand the above elements.
- Click **Save** and view your category. The next step will be to [Organize Your Category Page](#).