How to Change the Category That a Guide Is Listed In

This guide demonstrates how to change the category in which a guide is listed.

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INTRODUCTION

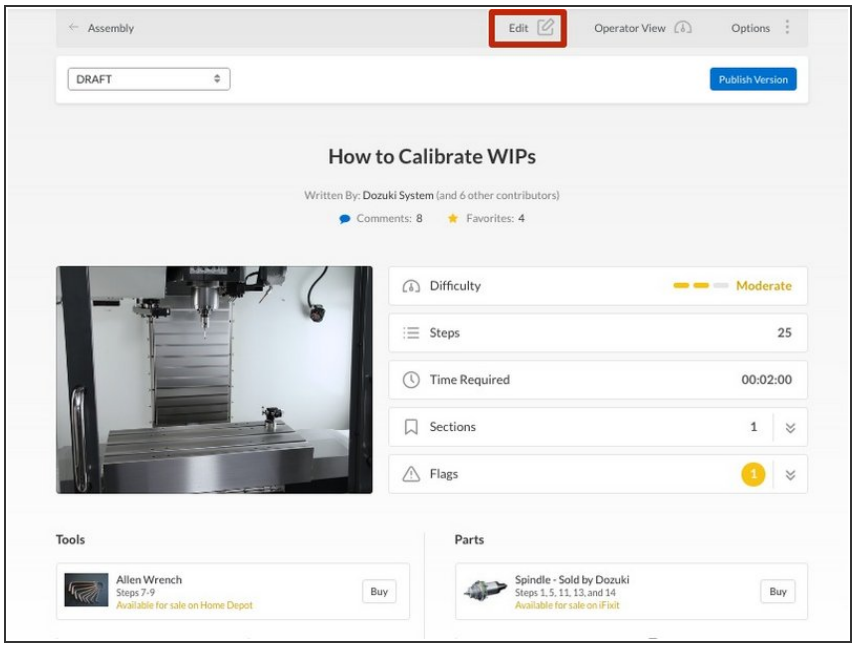
This guide demonstrates how to change the category that a guide is listed in.

After creating a guide in a particular category, you may decide to change its listing and place it in a different category. No problem, just edit the guide and select a new category from the drop-down list of categories.

Reminder

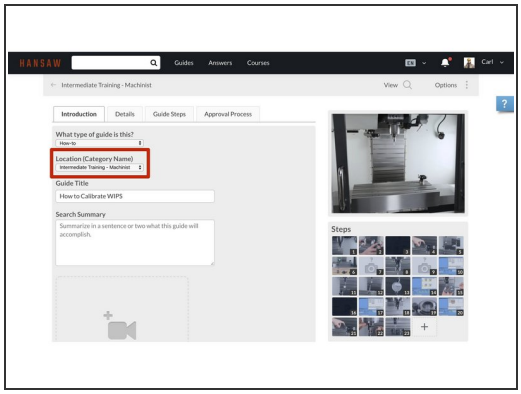
Any changes made to a guide, with the exception of tags and the default language, create a new draft of the guide.

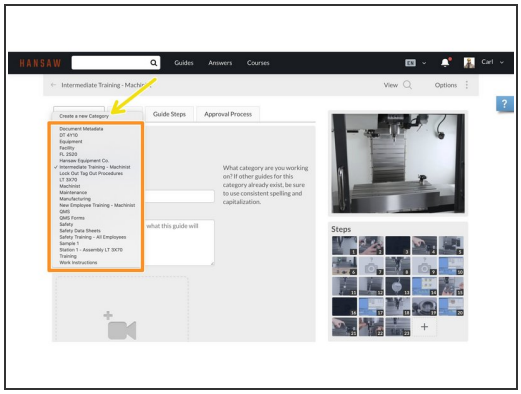
Step 1 — How to Change the Category That a Guide Is Listed In

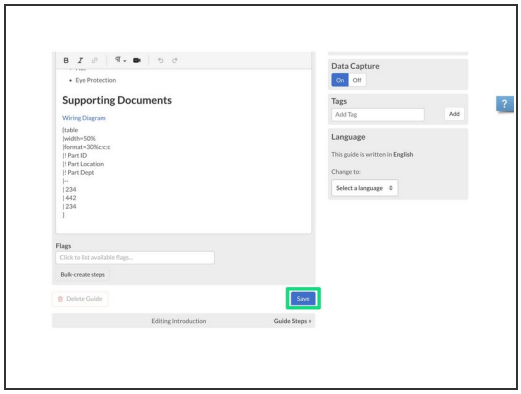


- Open the guide to change its category.
- Click on the **Edit** button on the top-right side of the page, just beneath the site header.

Step 2







- To assign the guide a new category, type in the name of the new category in the field beneath **Location (Category Name).**
- Choose from the list of Category pages on your site.
- If you want to move the guide to a category that does not exist, select **Create a new Category** from the drop-down.
- After selecting the category or typing in the new category, click on the **Save** button, in the lower-right of the page.

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