



How to Add a Word or Phrase to your Glossary

This guide demonstrates how to add a word or phrase to your glossary.

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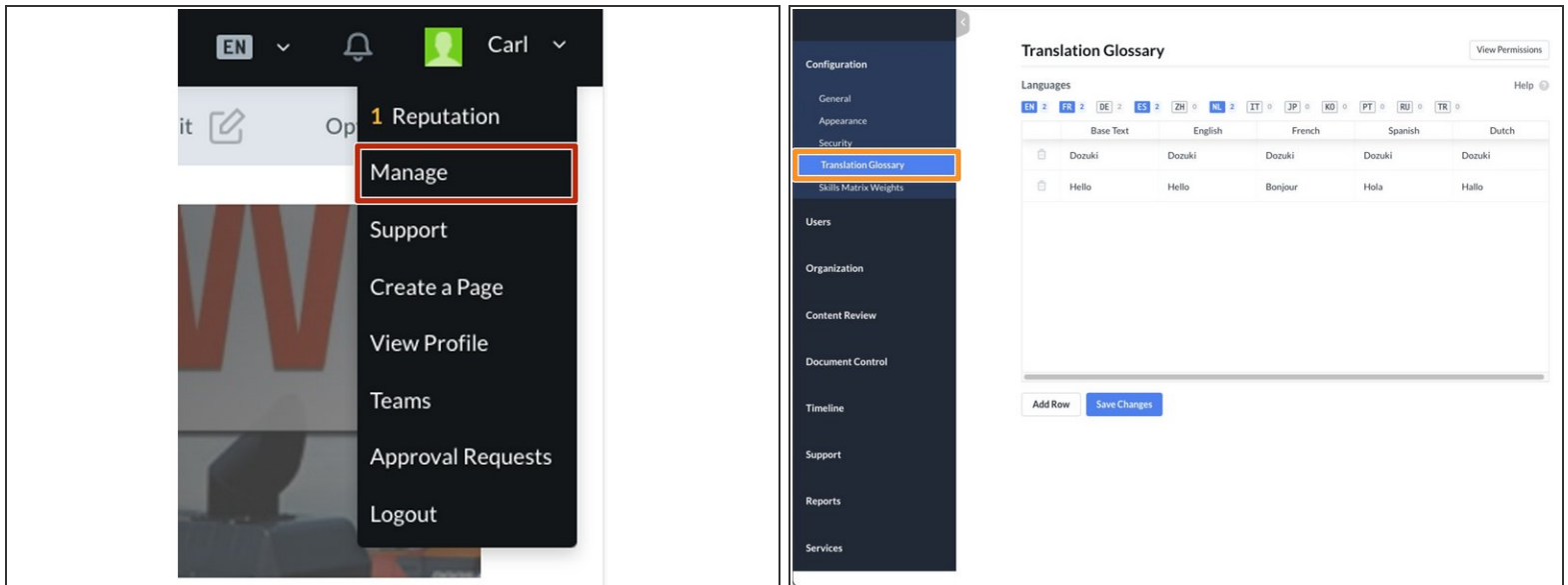


INTRODUCTION

If you find a specific word or phrase that is not translating properly you can add to the Translation Glossary.

This guide demonstrates how to add a word or phrase to your glossary.

Step 1 — How to Add a Word or Phrase to your Glossary



- Access the Management Console by selecting **Manage** from the user dropdown menu.
- Select **Translation Glossary** from the **Configuration** section listed in Manage Sidebar.
- ① The Translation Glossary is used to improve the machine translations on your site.
 - ✦ It does **not** serve as a complete list of words translated on your site.

Step 2

Translation Glossary

View Permissions

Languages

EN 2FR 2DE 2ES 2ZH 0NL 2IT 0JP 0KO 0PT 0RU 0TR 0

Help ?

	Base Text	English	French	Spanish	Dutch
	Dozuki	Dozuki	Dozuki	Dozuki	Dozuki
	Hello	Hello	Bonjour	Hola	Hallo

Add Row

Save Changes

- Click on the **Add Row** button.

Step 3

Translation Glossary

View Permissions

Languages

EN 2FR 2DE 2ES 2ZH 0NL 2IT 0JP 0KO 0PT 0RU 0TR 0

Help ?

	Base Text	English	French	Spanish	Dutch
	Dozuki	Dozuki	Dozuki	Dozuki	Dozuki
	Hello	Hello	Bonjour	Hola	Hallo
	coupling				

Add Row

Save Changes

Translation Glossary

View Permissions

Languages

EN 3FR 2DE 2ES 2ZH 0NL 2IT 0JP 0KO 0PT 0RU 0TR 0

Help ?

	Base Text	English	French	Spanish	Dutch
	Dozuki	Dozuki	Dozuki	Dozuki	Dozuki
	Hello	Hello	Bonjour	Hola	Hallo
	coupling	coupling	couplage		

Add Row

Save Changes

- Click in the cell of the new row and add the word or phrase you would like to add the translation for.
- Continue editing that row, manually transcribing the correct translation of your word or phrase for each language, respectively.

Step 4

Translation Glossary

View Permissions

Languages

Help

EN 3

FR 2

DE 2

ES 2

ZH 0

NL 2

IT 0

JP 0

KO 0

PT 0

RU 0

TR 0

	Base Text	English	French	Spanish	Dutch
	Dozuki	Dozuki	Dozuki	Dozuki	Dozuki
	Hello	Hello	Bonjour	Hola	Hallo
	coupling	coupling	<input type="text" value="couplage"/>		

Add Row

Save Changes

- Once you have entered all translations, click the **Save Changes** button.

Step 5

Translation Glossary

View Permissions

✓ Successfully saved changes

Help

EN 3

FR 3

DE 2

ES 2

ZH 0

NL 2

IT 0

JP 0

KO 0

PT 0

RU 0

TR 0

	Base Text	English	French	Spanish	Dutch
	Dozuki	Dozuki	Dozuki	Dozuki	Dozuki
	Hello	Hello	Bonjour	Hola	Hallo
	coupling	coupling	couplage		

Add Row

Save Changes

- The page will refresh and display a banner across the top, stating you have **Successfully saved changes**.
- Read [How to Manage your Glossary](#) to learn how to edit and modify your Glossary.